

Annex E - Resource Management Plan

A. Responder Safety & Health

1. Pharmaceutical prophylaxis /treatment and PPE

B. Resource Planning

1. NPHCC has purchased surge supplies for each of their 7 hospitals. Those supplies have been gifted to each hospital with the agreement that the hospital will keep this cache of supplies separate from their normal inventory, maintain all items on the cache supply list, and keep it rotated to avoid items becoming outdated. (See Attachment 3—*Inventory and Caches*)
2. The purpose of the caches is to provide hospitals additional supplies that may be needed in a disaster or mass casualty incident.
3. Each hospital will inventory their cache annually, and provide the coordinator with an updated cache supply list.
4. Resource gaps will be identified on an ongoing basis following the NPHCC Preparedness Strategy (see Annex W).
5. A Memorandum of Understanding (MOU) has been established between NPHCC hospitals to assist in surge capacity situations that have the potential to exceed the resources of an individual hospital (see Attachment 15).

C. Resource Status (Situational Awareness)

1. Hospitals will notify the NPHCC Coordinator or designee of their resource status (situational awareness provided to NPHCC) in a timely and consistent manner throughout the event.
2. Public health, emergency management, and other entities will notify NPHCC Coordinator of resource status in a timely and consistent manner throughout the event.
3. The NPHCC Coordinator or designee will maintain a spreadsheet of resources available and communicate to partners to maintain situational awareness among the partners.

D. Requesting Resources (Supplies and Equipment) in Emergency

1. The impacted facility is responsible for informing the NPHCC Coordinator of its situation and defining needs that cannot be accommodated by the hospital itself.
2. Hospitals will notify the NPHCC Coordinator or designee of their resource needs in a timely and consistent manner throughout the event.
3. Requesting Supplies and Equipment will follow the process defined in:
 - a. Annex E.1—Flowchart for Acquiring NPHCC Surge Cache Items
 - b. Annex E.2—NPHCC Surge Cache Transfer forms

E. Requesting Pharmaceuticals

1. Pharmaceuticals will be requested using the same process as described in Annex S—Strategic National Stockpile Plan

F. Requesting Medical Personnel

- a. All NPHCC hospitals have an EOP that contains procedures for the use of volunteers in their facilities.
- b. If a NPHCC hospital would like to use another facility's personnel, the NPHCC has put in place a mechanism for this to occur (see Attachment 15--Memorandum of Understanding).
- c. The senior administrator or designee is responsible for requesting personnel.
- d. The facility will contact the Medical Reserve Corp (MRC) Coordinator to request MRC/ESAR-VP volunteers