



NPHCC Steering Committee

August 27, 2015; 10:00 ct

Location: Community Hospital, McCook

GoToMeeting:

Conference call information: Dial-in: 888-387-8686; PIN: 7711947#

Itinerary

- 10:00-12:00 Steering Committee meeting
- 12:00-12:30 Lunch at Community Hospital
- 12:30-1:30 View CH's decon trailer
- 1:30-? Medical Reserve Corp (MRC) meeting, Joanna LeMoine

Agenda

Ongoing Items

1. Minutes: Approve minutes from June meeting
2. Budget: Approve current budget
3. Training and Exercise Calendar (2015-2016)
4. MRC update

Old Business

1. Tyco
2. Trailers (see P&P Section IV)
 - a. MMAs licensing
 - Can't locate registration
 - Insurance (liability only) is up-to-date
 - MOUs in process of being signed
 - b. Decon – MOU signed
 - c. BT – MOU signed
3. Membership agreement
 - a. Sent letters to all LTCFs and Outpatient providers
 - b. Need signed agreements from all SC members
4. Inventory and cache supplies (Attachment 3 of Emergency Support Plan)
 - a. Cache policies: See P&P Section IV
 - b. Cache MOUs sent out to be signed
5. Coordinator evaluation review

Subcommittees

1. By-law committee; 7/7/15 (Heidi, Wanda, Myra)
 - a. Needs approval: Section I. Mission and Guidance
 - b. Needs approval: Section III. Steering Committee
 - c. Needs approval: Section IV. Non-voting Members
 - d. Needs approval: Section VI. Personnel and Duties
2. Budget committee; 7/14/15 (Myra, Pat, Dari, Laurie, Heidi)
 - a. Needs approval:
 - Spending limits (see P&P Section III);
 - Organizational structure (Bylaws Appendix 3)
 - b. Needs approval: Participation requirements (see Bylaws Section II & Section IX-A,C)
 - c. Needs approval: Training stipend (see P&P Section III)
 - d. Fiscal Agent fee – based on award amount, MOU will be developed

New Business

1. Nominate Support Section Leaders (LTCF, Outpatient Providers, Volunteers)
2. Exercise planning
3. Mutual Aid MOUs have been update and sent requesting feedback and signatures

Purchase Requests

1. NPHCC purchased mics and extension cords to aid in conference calling for meetings
2. Community Hospital (Dari) requested \$1,597.26 for PAPRs
 - a. Heidi sent request via email on 8/4/15 and received six 'yes' votes from: SWNPHD, WCDHD, CCCH, Region 15 EM, GPH, and OCH. Zero 'no' votes were received.

Upcoming Trainings, Education, and Exercises

1. Heidi's Master's project – Assessing Change in Baseline LTCF Preparedness Knowledge
 - a. Joint effort of NPHCC and SWNPHD
 - b. September-March
2. FEMA trainings – North Platte; March; Date TBA
 - a. MGT-433: Isolation and Quarantine for Rural Communities
<https://www.firstrespondertraining.gov/ntecatalog#anc-search-results>
 - b. PER-308: Rural Isolation and Quarantine for Public Health & Healthcare Professionals
<https://www.firstrespondertraining.gov/ntecatalog#anc-search-results>
 - c. Prerequisites:
 - IS-100
 - IS-100.HCb
 - IS-520 – Intro to Continuity of Operations Planning for Pandemic Influenzas
 - IS-700
3. Hospital First Receiver Course, CPE